

WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue
Wyomissing, PA 19610

Our Mission

The Wyomissing Area School District, in partnership with parents and community, is committed to:

- *educate all students to their fullest potential*
- *provide all students with the opportunity to acquire the knowledge and skills to be successful in the 21st century*
- *encourage all students to be productive, responsible citizens and lifelong learners.*

Board of School Directors

Mrs. Karen R. McAvoy, President
Mrs. Jennafer K. Reilly, Vice President
Mr. Gregory L. Portner, Treasurer
Mrs. Lesa I. Butera
Mrs. Michelle M. Davis
Mr. Christopher W. Heinly
Scott C. Painter, Esq.
Mrs. Sandra A. Reese
Mrs. Anne P. Seltzer, Asst. Board Secretary

Non Members

Mr. Mark Boyer, Board Secretary
Mr. Matthew S. Stem, Assistant Superintendent

Ex Officio Member

Mrs. Julia R. Vicente, Superintendent

SCHOOL BOARD MEETING

Monday, March 9, 2015 – 6:00 P.M.
Community Board Room

- I. **Call to Order –Mrs. Karen R. McAvoy, Board President, Presiding**
- II. **Pledge of Allegiance – Mrs. McAvoy**
- III. **Announcement of Recording by the Public – Mrs. McAvoy**
- IV. **Roll Call – Mrs. Filer**
- V. **Welcome to Visitors & Announcement of Meetings – Mrs. McAvoy**
 - Curriculum Committee Meeting – March 10, 2015, 2:00 p.m. (Rescheduled)
 - School Board Business Meeting – March 23, 2015, 6:00 p.m.
 - Technology Committee Meeting – March 25, 2015, 12:00 p.m.
 - Curriculum Committee Meeting – March 27, 2015, 12:00 p.m.
 - Facilities Committee Meeting – April 7, 2015, 8:00 a.m.
 - Policy Committee Meeting – April 7, 2015, 12:00 p.m.
 - Finance Committee Meeting – April 8, 2015, 8:00 a.m.
 - Personnel Committee Meeting – April 8, 2015, 12:00 p.m.

All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.

VI. **Recognition**

- A. BCTC Students of the Quarter – Dr. Jones

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VII. Committee Reports

- A. Finance – Mr. Heinly
- B. Facilities – Mrs. Reese
- C. Curriculum – Mrs. Davis
- D. Technology – Mr. Portner
- E. Personnel – Mrs. Butera
- F. Policy – Mr. Painter
- G. Berks County Intermediate Unit Board Report – Mrs. Seltzer
- H. Berks Career & Technology Center Board Report – Mr. Painter
- I. Berks EIT Report – Mrs. Reese
- J. Wyomissing Area Education Foundation – Mrs. Butera

VIII. Public Comment – Mrs. McAvoy

Speakers are requested to identify themselves by name and address.

IX. Superintendent’s Report – Mrs. Vicente

A. Curriculum and Technology – no items

B. Finance and Facilities

MOTION

It is recommended that the Board of School Directors approve the following Finance and Facilities item:

1. Approve proposal with Turf, Track & Court, LLC for professional services required for the renovation and improvements to the District’s tennis courts.
Background information: The total cost of the agreement is \$55,900 which covers zoning (\$6,725); design and engineering (\$26,250); and documentation and overseeing of the project (\$22,925); and time and materials (\$12,250). This price is for design and document management. Actual renovation costs are not included.

The following Finance and Facilities items are for discussion:

2. Approve donations from Wyomissing Area Education Foundation as follows:
 - \$69.99 toward a humidifier for String Instrument Classroom
 - \$1,500 toward funding for Alex Meixner Band World Heritage Festival at WREC
 - \$150 toward the purchase of 6 digital thermometers and oven mitts.
3. Approve budget transfers in the amount of \$7,887.73 for high school general supplies/ athletics/ choral music
4. Approve Berks Career & Technology Center 2015-16 Budget.
Background information: The proposed share for Wyomissing Area School District for 2015-16 is \$331,346. This is an increase of 2.741% (\$39,117 over 2014-15).

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5. Approve agreement with Pennsylvania Trust for GASB 45 Valuation Service which is performed by Conrad Siegel Actuaries.
Background information: Valuation is of our other post-employment benefits (OPEB). Slight increase of \$175 over previous charges from 12-13.

C. Personnel and Policy

MOTION

It is recommended that the Board of School Directors approve the following Personnel and Policy items 1-5:

1. LEAVE OF ABSENCE

a. Professional Staff

- 1) **Kristin McLaughlin**, K-12 Itinerant Learning Support Teacher, JSHS, update effective start date of Family Medical Leave to February 24, 2015.
- 2) **Nicole Wentzel**, Special Education Teacher, JSHS, Family Medical Leave, effective August 25, 2015, with a return to work date of November 20, 2015.
- 3) **Mary Kate Bogert**, Science Teacher, JSHS, Family Medical Leave, effective August 25, 2015, return to work the first day of the second semester of the 2015-16 school year.

b. Support Staff

- 1) **Hilary Decker**, Special Education Instructional Aide, JSHS, Family Medical Leave, effective April 15, 2015 until a date to be determined.
- 2) **Pamela Gartner**, Library Aide, WHEC, unpaid leave of absence, March 25, 26, 27, 30, 31, 2015, and April 1, 2015, return to work on April 7, 2015.

2. APPOINTMENTS

a. Support Staff

- 1) **Janelle Ferrara**, Special Education Instructional Aide, JSHS, full-time at 7 hours/day (35 hours/week), at an hourly wage rate of \$11.34, effective March 10, 2015.

Background information: This new hire is the result of a resignation.

b. Supplemental Staff

Approval of updated effective date of Special Education Department Chair change to February 24, 2015 and approval of the following rates for the 2014-15 school year:

- 1) **Kristin McLaughlin** - \$1,347.50
- 2) **Eileen John** - \$201.25
- 3) **Jennifer Texter** - \$201.25

Background information: Ms. John and Ms. Texter are sharing the chairperson duties until the end of the school year while Ms. McLaughlin is on leave.

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3. POSITION TITLE CHANGE AND UPDATED POSITION GUIDE

a. Support Staff

- 1) Request approval to change the title for the position of Special Education Instructional Aide to Paraprofessional and approve the accompanying updated position guide.

Background information: The title of Paraprofessional more closely aligns with Special Education standard title for this position. The position guide has been updated to more closely reflect the job duties associated with this position.

4. SUBSTITUTES

- a. **Ann Marie Hopler**, Teacher (Addition)
b. **Elizabeth Kreisler**, Teacher (Addition)
c. **Stephanie Zechman**, Teacher & Aide Positions (Addition)

5. VOLUNTEERS

The following Personnel and Policy items are for discussion:

6. POLICIES

First reading of the following policies:

221	Dress and Grooming
404	Employment of District Staff – Professional Employees
406	Employment of Summer School Staff – Professional Employees
504	Employment of District Staff – Classified employees
818	Contract Services

X. **Old Business – Mrs. McAvoy**

XI. **New Business – Mrs. McAvoy**

XII. **Updates from Organizations**

- A. **WAEA**
B. **AFSCME**
C. **WAEF**
D. **PTA**

XIII. **Adjournment – Mrs. McAvoy**